

Research Application Fees

Mater HREC and Research
Governance Fees | 2020

1. Research Application and Review Fees

Research application fees are charged for new research project applications and amendments to approved research projects for both ethics and governance review. A fee is charged for the review process, regardless of the outcome of the review. Research application fees vary depending on the type of submission and the research project sponsor/funding type. A separate fee schedule exists for:

- Projects conducted at Mater involving a Mater employee (refer to 3.1)
- Projects not being conducted at the Mater site, for example an Ethical review service for private clinics or hospitals without their own Ethics Review Committee (refer to 3.2)

2. *Definitions

Term	Definition
Commercially sponsored	<ul style="list-style-type: none"> • Projects initiated by a pharmaceutical/device or other commercial (for-profit) entity • Conducted to investigate a medication/device for commercial use by its manufacturer/sponsor • Protocol has been developed by and is the responsibility of the pharmaceutical/device company or other commercial entity
Cooperative/Collaborative Group	<ul style="list-style-type: none"> • An academic and/or non-commercial collaborative research group • Fees are only charged to Cooperative/Collaborative research groups that are formally recognised as a legal entity capable of signing a legal agreement • Cooperative /Collaborative research groups that are recognised as a legal entity will have an ABN. If unsure, please check ABN Lookup: https://abr.business.gov.au/
External applicant	<ul style="list-style-type: none"> • Individual or group not employed by Mater Misericordiae Limited or Mater Research Limited
Funded projects (non-commercial)	<ul style="list-style-type: none"> • Funding sources may include non-profit organisations, hospitals, university, state or federal grants • Fee Section 3.1 applies to projects that include a Mater Misericordiae Limited and/or Mater Research Limited employee on the research project • Fee Section 3.2 applies to projects that do not include a Mater Misericordiae Limited and/or Mater Research Limited employee • The Principal Investigator or Formal Cooperative/Collaborative Group or Mater Misericordiae Limited is the primary author and custodian of the protocol (including clinical trial protocols)
Major amendment	<ul style="list-style-type: none"> • Changes to the research protocol and/or PICF documents that have significant implications for participants or the conduct, management or scientific value of the research, including changes as a result of a safety update/report • Change to Investigator Brochure resulting in changes to the PICF • Changes that require review by the HREC • Addition of a sub-study • Addition/removal of investigators resulting in changes to study documentation or research agreement/s • Addition of a site
Minor amendment	<ul style="list-style-type: none"> • Addition/removal of support staff • Administrative changes, including correction of typographical or grammatical errors • Amended contact details for Commercial Sponsor or Research Staff • Changes to recruitment materials (e.g. flyers, advertisements)
Unfunded projects	<ul style="list-style-type: none"> • Fee Section 3.1 applies to unfunded projects that include a Mater Misericordiae Limited and/or Mater Research Limited employee on the research project • Fee Section 3.2 applies to unfunded projects that do not include a Mater Misericordiae Limited and/or Mater Research Limited employee • The research addresses clinical questions and not industry needs • Investigator-initiated project receiving no funding from internal or external sources
Mater Misericordiae Limited or Mater Research Limited Employee	<ul style="list-style-type: none"> • Receives a Mater Misericordiae Ltd. Or Mater Research Ltd. pay advice slip

3. Research Fee Schedules

3.1 Projects conducted at a Mater location and/or include a Mater employee*

The fees listed below are **per review**; the HREC review and Research Governance review will be charged separately for each submission. *Please read this in conjunction with the definitions* (Section 2.0) to ensure you select the correct category.*

COMMERCIALY SPONSORED PROJECTS*			
	Fee excl. GST	GST	Total incl. GST
<ul style="list-style-type: none"> ▪ Commercially sponsored pharma/device/other clinical trial* <ul style="list-style-type: none"> ▪ New application (HREA or SSA) \$3,000.00 ▪ Major amendment* \$500.00 ▪ Minor amendment* \$150.00 			
<ul style="list-style-type: none"> ▪ Cooperative/Collaborative research group that is a legal entity (e.g. CRG) receiving full commercial sponsorship* <ul style="list-style-type: none"> ▪ New application (HREA or SSA) \$3,000.00 ▪ Major amendment* \$500.00 ▪ Minor amendment* \$150.00 			
FUNDED PROJECTS (non-commercial)			
	Fee excl. GST	GST	Total incl. GST
<ul style="list-style-type: none"> ▪ Cooperative/Collaborative research group that is a legal entity (e.g. CRG)* <ul style="list-style-type: none"> ▪ New application (HREA or SSA) \$300.00 ▪ Major amendment* \$100.00 ▪ Minor amendment* No charge 			
<ul style="list-style-type: none"> ▪ Mater investigator-initiated research receiving funding from non-profit organisation, hospital, university, state or federal grant body <ul style="list-style-type: none"> ▪ New application (HREA or SSA) No charge ▪ Major amendment No charge ▪ Minor amendment No charge 			
<ul style="list-style-type: none"> ▪ Mater investigator receiving funding from Mater Foundation <ul style="list-style-type: none"> ▪ New application (HREA or SSA) No charge ▪ Major amendment No charge ▪ Minor amendment No charge 			
UNFUNDED PROJECTS*			
	Fee excl. GST	GST	Total incl. GST
<ul style="list-style-type: none"> ▪ New application (HREA or SSA) No charge ▪ Major amendment* No charge ▪ Minor amendment* No charge 			

3.2 Projects conducted at non-Mater locations and/or projects for external applicants* requiring an Ethics review service

These fees apply to studies conducted at non-Mater locations and/or external applicants* who require an Ethics Review Service. Mater Misericordiae Limited Human Research Ethics committee (EC0033) is certified by the NHMRC. Please read this in conjunction with the definitions* (Section 2.0) to ensure you select the correct category.

COMMERCIALY SPONSORED PROJECTS			
	Fee excl. GST	GST	Total incl. GST
<ul style="list-style-type: none"> ▪ Commercially sponsored pharma/device/other clinical trial* <ul style="list-style-type: none"> ▪ New application (HREA) \$5,000.00 ▪ Major amendment* \$1,000.00 ▪ Minor amendment* \$500.00 			
<ul style="list-style-type: none"> ▪ Cooperative/Collaborative research group that is a legal entity (e.g. CRG) receiving full commercial sponsorship* <ul style="list-style-type: none"> ▪ New application (HREA) \$5,000.00 ▪ Major amendment* \$1,000.00 ▪ Minor amendment* \$500.00 			
FUNDED PROJECTS (non-commercial) including self-funded private organisations			
	Fee excl. GST	GST	Total incl. GST
<ul style="list-style-type: none"> ▪ Cooperative or collaborative research group that is a legal entity (e.g. CRG)* <ul style="list-style-type: none"> ▪ New application (HREA) \$500.00 ▪ Major amendment* \$100.00 ▪ Minor amendment* No charge 			
<ul style="list-style-type: none"> ▪ Private research group <ul style="list-style-type: none"> ▪ New application (HREA) \$500.00 ▪ Major amendment* \$100.00 ▪ Minor amendment* No charge 			
UNFUNDED PROJECTS*			
	Fee excl. GST	GST	Total incl. GST
<ul style="list-style-type: none"> ▪ Medical Doctor, Medical Student or PhD student <ul style="list-style-type: none"> ▪ New application (HREA) \$100.00 ▪ Major amendment* No charge ▪ Minor amendment* No charge 			

4. Contact Us

For any queries regarding these fees, please contact the Mater Research Compliance Office.

Research Ethics | email: research.ethics@mater.uq.edu.au | phone: 07 3163 1585

Research Governance | email: research.governance@mater.uq.edu.au | phone: 07 3163 3769